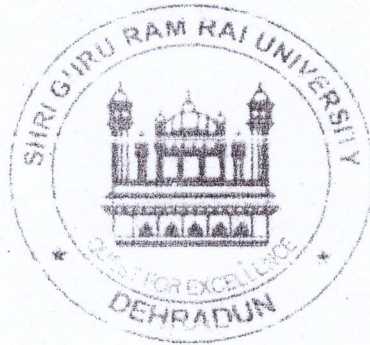


SHRI GURU RAM RAI UNIVERSITY
PATEL NAGAR, DEHRADUN



**MINUTES OF SECOND MEETING OF
BOARD OF MANAGEMENT OF UNIVERSITY**

HELD ON

24TH APRIL, 2018 AT 11:30 A.M.

VENUE: SEMINAR ROOM, SGRR UNIVERSITY CAMPUS,
PATEL NAGAR, DEHRADUN

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SHRI GURU RAM RAI UNIVERSITY
PATEL NAGAR, DEHRADUN

Minutes of 2nd Meeting of Board of Management of SGRR University
held on 24th April, 2018 at 11:30 A.M. at Seminar Room, SGRRU Campus

The following were present:-

- | | |
|--|--------------------|
| 1. Prof. (Dr.) P.P Dhyani | - Chairman |
| 2. Prof.(Dr.) Preeti Kothiyal | - Member |
| 3. Mr. Arun Dhaundiyal IAS | - Member |
| 4. Dr. Harish Kohli | - Member |
| 5. Dr. S. K. Gupta, Representative of Dr. Anil Mehta | - Member |
| 6. Dr. Suchit Kumar | - Member |
| 7. Dr. Kumud Saklani | - Member |
| 8. Dr. Seema Acharya | - Member |
| 9. Dr. Sashi Munjal | - Member |
| 10. Mr. R. P. Dobhal | - Invitee |
| 11. Mr. Manoj Jakhmola | - Invitee |
| 12. CA Parimal Patet | - Invitee |
| 13. Mr. Sandeep Sharma | - Invitee |
| 14. Mr. K. P. Mishra | - Invitee |
| 15. Mr. Manish Jain | - Invitee |
| 16. Dr. Arun Kumar | - Invitee |
| 17. Dr. A. P. Kaushik | - Member Secretary |

Principal Secretary / Secretary – Dept. Higher Education, Govt. of Uttarakhand, Dr. Jagdish Kishwan, IFS and Dr. Durgesh Pant could not attend the meeting.

The meeting began with a formal welcome address by Chairman of Board of Management, Vice Chancellor Prof. (Dr.) P. P. Dhyani who presented a brief and lucid insight about the formative period of Shri Guru Ram Rai University and presented the highlights of University's progress since its inception:-

- (a) First Statutes & Rules of University prepared, finalized and deemed approved as per the provisions of Shri Guru Ram Rai University Act.
- (b) 30 Post Graduate seats increased by Medical Council of India in SGRR Institute of Medical & Health Sciences.
- (c) 243 Ph. D. seats created in 18 disciplines.
- (d) Inclusion of SGRR University on UGC Portal, AISHE Portal and Social Welfare Portal.
- (e) Inclusion of SGRR University in Himalayan University Consortium (HUC), a network of 62 top class Universities of the world.

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- (f) Memorandum of Understanding signed with USERC, Dehradun; AIIMS, Rishikesh and UCOST, Dehradun.
- (g) 2 NSS Units (one boys and one girls) approved.
- (h) 74 Courses running in 5 Constituent Colleges with 4750 students, 2608 employees and an overall budget of approximately 220 Crores.

Taking a meeting ahead, Honourable Vice Chancellor laid emphasis on a participative approach by all members and the importance of opinion sharing in progress of an organization. He requested all to introduce themselves before deliberations on the Agenda Points.

Chairman Prof. (Dr.) P. P. Dhyan, then invited Pro Vice Chancellor Prof. (Dr.) Preeti Kothiyal to initiate the proceedings of the day.

Pro Vice Chancellor thanked Honourable Chairman to grant permission to initiate the proceedings of the day. She informed the house that for development of robust practices and policies in an organization, the role of Board of Management remains noteworthy.

Initiating the business of the house, Pro Vice Chancellor outlined the *modus operandi* and briefed the honourable members on the proceedings of the day.

Agenda Point No. 1: Confirmation of Minutes of first Board of Management Meeting held on October 09th, 2017 (Annexure 1).

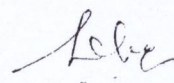
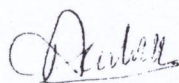
It was informed to the members that the minutes of first meeting of Board of Management of Shri Guru Ram Rai University held on October 09th, 2017 has been placed before the house for confirmation/approval/endorsement.

The members noted the highlights of the first Board of Management Meeting and subsequently were briefed on the major resolutions of the meeting.

Resolution: The minutes of first meeting of Board of Management were unanimously confirmed/approved/endorsed by the house. **(Annexure 1).**

Agenda Point No. 2: Consideration of restructuring of Department of Agriculture Science, Commerce and Basic Science of the University.

Pro Vice Chancellor provided a prologue to the restructuring of departments to all. The five constituent colleges of the University were part of one umbrella organization, Shri Guru Ram Rai Education Mission (SGRREM), prior to University inception in 2017. Five programmes were running, in common, at 02 constituent colleges and need was felt to merge them into one. This way resource utilization could be maximized.



The house was informed that it is proposed to relocate courses like Agriculture Science to New Building, Pathri Bagh Campus and courses on Commerce, Biotechnology, Botany & Microbiology to SGRRITS Campus. Dr. Kumud Saklani, Coordinator, SGRRCHS suggested that Zoology courses could also be shifted to SGRRITS Campus which was well taken.

Resolution: It was unanimously resolved to approve/endorse the proposed restructuring of departments of Shri Guru Ram Rai University (Annexure 2).

Agenda Point No. 3: Consideration of Renaming of various departments as colleges under University (Annexure 3)

It was briefed to the house that when University came into existence, the five constituent colleges of University were already functioning with various departments. She further informed that SGRRITS, a constituent of SGRRU comprises of four departments –Management, Pharmaceutical Sciences, Life Sciences, Computer Application & Information Technology, on the same lines, SGRRCHS comprises of department of Humanities, Science and Agriculture Science. For ease of functioning, it was proposed to make these departments independent colleges of SGRRU. Proposal to rename various departments to colleges was placed before the house for necessary approval:-

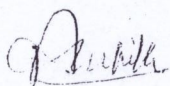
- Shri Guru Ram Rai College of Management & Commerce Studies
- Shri Guru Ram Rai College of Pharmaceutical Sciences
- Shri Guru Ram Rai College of Computer Application & Information Technology
- Shri Guru Ram Rai College of Basic & Applied Sciences
- Shri Guru Ram Rai College of Agricultural Sciences
- Shri Guru Ram Rai College of Humanities & Social Sciences
- Shri Guru Ram Rai College of Education
- Shri Guru Ram Rai Institute of Medical & Health Sciences
- Shri Guru Ram Rai Institute of Medical & Health Sciences – College of Nursing
- Shri Guru Ram Rai Institute of Medical & Health Sciences – College of Paramedical Sciences.

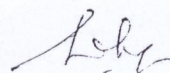
Resolution: It was unanimously resolved to approve/endorse the proposed renaming of various departments as Colleges under University (Annexure 3).

Agenda Point No. 4: Consideration of introduction of new courses (Annexure 4).

It was informed to the house that it is proposed to start various post graduate, undergraduate, diploma and certificate courses in SGRR University to cater the needs of all sections of society and with a special focus on the students of remote, far flung areas of hills of Uttarakhand.

Honourable Vice Chancellor further elaborated the objective of “equity and access in education” and informed the house of the various courses being proposed for the session 2018-19.





Mr. Arun Dhaundiya, suggested to appoint additional faculty and staff to cater to the new courses, as per the need and time. All appreciated the suggestion.

Mr. R. P. Dobhal informed the house that a case study was conducted in SGRR Public Schools to enquire on the courses of high demand and the findings suggested that many students are interested in Engineering courses which at present are not offered by SGRR University. In the light of the above, he suggested to start Engineering courses in the University.

All members opined that since Engineering courses require additional infrastructure with high costs, it would not be feasible to start such courses immediately.

Dr. Seema Acharaya suggested to start Diploma in Clinical Pathology owing to its high market demand. The suggestion was well taken. She further suggested that highly experienced Senior Lab Technicians of SGRRIM&HS could be engaged for taking lectures in SGRR Paramedical College. The suggestion was well taken and a proposal to that effect was requested to be sent to the University authorities.

Dr. Shashi Munjal suggested to start Diploma in Embryology and it was well taken by the house.

Resolution: All members unanimously resolved to approve/endorse the proposed introduction of new courses in SGRR University (Annexure 4).

Agenda Point No. 5: Consideration of approval of rules laid down for appointment of paper setter, examiner, etc. (Annexure 5).

Pro Vice Chancellor informed the house that for a robust examination system at SGRR University, norms for appointment of all officers in examination have been prepared. The Board was requested to kindly endorse/approve the rules for the appointment of paper setter and examiners etc.

Resolution: It was unanimously resolved to approve/endorse the norms laid down by University for the appointment of paper setters, examiners and other University officials/ staff etc. of SGRR University (Annexure 5).

Agenda Point No. 6: Consideration of approved number of seats for various courses conducted by University (Annexure 6).

It was briefed to the house that the courses in Medical Science, Nursing Science, Paramedical Science, Pharmaceutical Science and Education are governed by their respective statutory bodies/councils. Alteration in allocation seats are approved by statutory bodies and no alteration in allocated seats can be made in these courses by the University.

The increase in student intake in other courses of the University could be increased for accommodating the demand. The number of seats for various courses of constituent colleges was placed for the approval/endorsement of the house.

Arun Dhaundiya

Seema Acharaya

Mr. Arun Dhaundiya was of the opinion that with the increase in intake of seats, additional human resource and infrastructural needs have to be addressed suitably.

Resolution: Unanimously resolved to approve/endorse the number of seats of various courses conducted by SGRR University. (Annexure 6).

Agenda Point No. 7: Endorsement/approval of MoU/Charter signed by Shri Guru Ram Rai University [Annexure 7 (i), (ii), (iii) & (iv)].

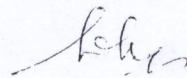
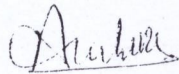
Pro Vice Chancellor informed all, with great pleasure, that in a short span, the University achieved the distinction of being the member of Himalayan University Consortium (HUC), (ICIMOD), Kathmandu, Nepal. She further informed the house that this milestone has been achieved due to the relentless efforts of Honourable Vice Chancellor Prof. (Dr.) P. P. Dhyani who is leaving no stone unturned to steer the SGRR University to greater heights. With a thunderous applause, all members expressed their happiness over the sound progress of the University. She further informed that University has signed a Charter with HUC during the Himalayan University Consortium India Members Meet on February 2nd, 2018 at TERI, School of Advanced Studies, New Delhi. The signing of charter is a step towards collaborative research; faculty & student exchange programmes with renowned Universities of the world.

She further shared with contentment that the University has signed MoUs with different organizations of repute like Uttarakhand Science Education & Research Centre (USERC) Dehradun, Uttarakhand, All India Institute of Medical & Health Sciences (AIIMS), Rishishesh, Uttarakhand and Uttarakhand State Council for Science and Technology (UCOST), Dehradun, Uttarakhand for collaboration in training, research and education.

Resolution: It was unanimously resolved to approve/endorse the MoUs/ Charter signed between SGRR University and HUC, USERC, AIIMS and UCOST. [Annexure 7 (i), (ii), (iii) & (iv)].

Agenda Point No. 8: Endorsement/approval of the candidature of Pro Vice Chancellor to represent the University at Himalayan University Consortium (ICIMOD), Kathmandu, Nepal (Annexure 8).

Honourable Vice Chancellor informed the house that a University representative needs to be nominated at Himalayan University Consortium (HUC) who may be the face of University at various forums. He proposed the name of Pro Vice Chancellor for the same.



Resolution: All members unanimously resolved to approve/endorse the candidature of Pro Vice Chancellor to represent the University at Himalayan University Consortium (ICIMOD), Kathmandu, Nepal (**Annexure 8**).

Agenda Point No. 9: Endorsement/approval of the Minutes of Finance Committee Meeting of the University held on March 15th, 2018. (Annexure 9).

The Pro Vice Chancellor briefed the house on the proceedings of Finance Committee Meeting held on March 15th, 2018. Fee structure of existing and proposed courses for Academic Session 2018-19, 2019-20 and 2020-21, Scholarships/Concessions to students, Refund Policy etc. were considered for approval in the Finance Committee Meeting.

Resolution: It was unanimously resolved to endorse/approve the Minutes of Finance Committee Meeting of the University held on March 15th, 2018. (**Annexure 9**).

Agenda Point No. 10: Review/Approve Annual Statement of Accounts for Financial Year – 2017-18 (Annexure 10).

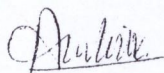
Moving ahead, to present the annual statement of accounts (2017-18) of University, the Pro Vice Chancellor invited Mr. K. P. Mishra, Chief Finance Officer, SGRRIM&HS, SGRR College of Paramedical Sciences and Mr. Sandeep Sharma, Sr. Accounts Officer, SGRRITS, SGRR College of Humanities & Sciences and SGRR College of Education, to present highlights of the Annual Accounts for Financial Year 2017-18.

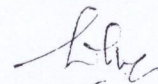
The Honourable Vice Chancellor informed the house that the University envisages financial sustenance through minimizing expenditure, optimizing resources and maximizing revenues.

Resolution: Members unanimously approved/endorsed the Annual Statement of Accounts for Financial Year 2017-18. (**Annexure 10**).

Agenda Point No. 11: Review/Approve the Annual Report of University (2017-18) (Annexure 11).

Honourable Vice Chancellor informed the house that the achievements, progress and activities of the University presented as an **Annual Report** is placed for the endorsement of Board of Management and for inputs/suggestions, if any.





Pro Vice Chancellor presented an outline of the Annual Report highlighted on the activities and achievements of the University.

The progress of the University was highly appreciated by the members. All felt that University leadership is taking strides in the right direction.

Honourable Vice Chancellor suggested to include the following in the final Annual Report:-

- Executive Summary.
- Department wise annual achievements.
- Major achievements of the University to be highlighted.
- Research Publications (segregated in National, International and Indexed Journals to be included with their impact factor and citations).

Resolution: The members appreciated the efforts laid down in preparing a comprehensive report and unanimously approved the Annual Report of the University with the incorporation of minute suggestions by the members (**Annexure 11**).

Agenda Point No. 12: Reporting Items

- a. Report on End Semester Exam conducted in December- January 2018 [Annexure 12 (a)].**

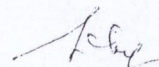
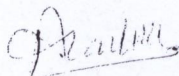
The Pro Vice Chancellor invited the Controller of Examination of University to throw light on the first End Semester Exam conducted in December – January 2018. COE informed that in First Semester Exams of University, 1183 examinees appeared for exam and 803 passed, the overall result being 68%. He also informed that for a fair and transparent examination system, the norms for each officer and staff of examination have been laid.

- b. Report on Research Entrance Test (RET) – October 2017 - & February 2018 [Annexure 12 (b)].**

Dean-Research of University was invited to give an insight on the Research Entrance Test (RET) conducted by the University. He informed that the first Research Entrance Test (RET) was conducted in October 2017 wherein 134 applicants appeared and 24 cleared the Test. The second Research Entrance Test (RET) was conducted in February 2018, wherein 123 applicants gave RET and 68 cleared the Test. As on 24th April 2018, 94 students are enrolled with the University for their doctoral degree.

- c. Report on Constitution of Purchase Committee & Purchase Procedure of University [Annexure 12 (c)].**

The Honourable Vice Chancellor shared his concerns viz-a-viz purchase procedures in University setup. He informed the members that developing sound purchase procedures has been given utmost priority and in this direction the University Purchase Committee in its meeting held on 16th January, 2018 framed procedures taking cue from GFR 2017



(Govt. of India). The guidelines for Purchase procedure, constitution of Apex Purchase Committee, three sub-Purchase Committees and three local purchase committees were presented.

The members highly appreciated the step towards building a robust purchase system in the University.

d. Report on the Meeting of Vice Chancellor with all Principals/ HODs of the University. [Annexure 12 (d)].

The Honourable Vice Chancellor informed the members that a meeting was convened on 11th January, 2018 with Principals/HODs of all constituent colleges of the University. Inputs were invited from all for holistic education, collaborations, consultancy services etc. and various committees were formed to streamline the procedures, practices in the University.

The main objective of the meeting was to ensure team building and a culture of excellence amongst all.

Honourable Vice Chancellor informed all that the different procedures & policies for smooth functioning of University are being worked upon and Leave Rules are also being prepared by the University officials. Once prepared shall be placed before the Board for endorsement.

e. Report on Fee Committee Meeting held on March 13th March, 2018 [Annexure 12 (e)].

The Pro Vice Chancellor briefed the house that a Fee Committee Meeting was held on March 13th, 2018 to discuss the Fee structure of existing and proposed courses for Academic Session 2018-19, 2019-20 and 2020-21 and Scholarships/Concessions offered to students, were finalized keeping in mind all sections of society.

The members of Board of Management unanimously resolved to endorse/approve the Minutes of Fee Committee Meeting of the University held on March 13th, 2018.

f. Report on first Foundation Day Celebrations of University (31st March – 5th April 2018) [Annexure 12 (f)].

It was informed to the house that first Foundation Day of University was celebrated from 31st March – 5th April 2018 to commemorate the inception of the University, in which various sports, extracurricular and cultural activities were organized. A short video of Foundation Day Celebrations was presented for all to gather the spirit of the splendid week.

All members congratulated the University leadership for the well planned and well executed celebrations.

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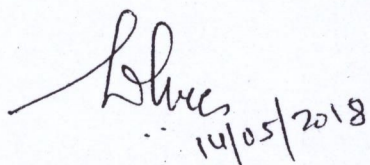
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Any Other Item:-

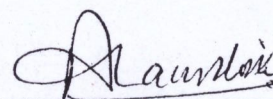
- Mr. Arun Dhaundiyal, suggested an “Exposure Visit” for members of Board of Management to all Constituent Colleges of SGRR University so that the members get well versed with the University set up, its faculty, students and infrastructure. It was well taken.
- Honourable Vice Chancellor requested the members to guide the University with their wisdom and experience and added that, Shri Guru Ram Rai University being a newly formed University needs to gather time to fulfill and materialize all commitments & procedures respectively. In view of this, the Board of Management members endorsed/approved the minimum stipulated mandatory meeting of Board of Management to 2 in a financial year.
- The Honourable members further endorsed the previous grant of authority to Vice Chancellor to take any decision, on behalf of the Board of Management what so ever in the interest of the University, as and when required and to report the same in the immediate next meeting of Board of Management.

Moving ahead, the Member Secretary presented Vote of Thanks.

There being no other point the meeting was declared to be closed.


14/05/2018

Prof. (Dr.) P. P. Dhyani
Chairperson



Dr. A. P. Kaushik
Member Secretary